



SC / ST COMMITTEE

Academic Year 2022-23

Notification

Date: 12/12/2022

This is to inform all committee members that a meeting of the committee is scheduled on 19/12/2022, 02.30 p.m. at Board Room. You are requested to attend the meeting.

The agenda for the meeting is as follows:

AGENDA

Item 1. To read and Confirm minutes of last meeting

Item 2. Discuss the collection and organization of data related to SC/ST issues and initiatives within the institution.

And Ensure proper documentation of SC/ST-related policies, programs, and achievements.

Item 3. To decide measures to create awareness among students about different government schemes.

Item 4. Establish a feedback mechanism for SC/ST individuals to express their concerns and suggestions.

And Determine how feedback will be collected, analyzed, and addressed.

Item 5. Allow for the discussion of any additional matters or concerns raised by committee members with the permission of the Chairperson.

Attendees.

Sr No.	Name	Designation
1	Dr.S.J.Bokephode Director ASM's IPS	Chairman
2	Dr. Vikas Barbate Faculty Member of the Institute	Member
3	Prof.Mayur Sali Faculty Member of the Institute	Member
4	Mrs. Saroja Patil Librarian	Member
5	Mr. Amol Ghanate OS ASM's IPS	Member

Date: 12/12/2022

Place: Pune



Chairman



Audyogik Shikshan Mandal's
(Society Regd. No. Maharashtra/1330/Pune 83; Public Trust No. F-2451/Pune 83)
INSTITUTE OF PROFESSIONAL STUDIES (IPS)

(Approved by AICTE, Govt. of India & affiliated to University of Pune)
AICTE CODE : 1-4240185 DTE CODE : MB6166 AISHE CODE : C-46639

SC / ST COMMITTEE

Academic Year 2022-23

MINUTES OF THE MEETING

The meeting of SC/ST committee was held 19/12/2022 at 02.30 p.m.

Agenda:

Item 1: Confirmation of Previous Meeting Minutes

The meeting was called to order, and the Chairperson began with the first agenda item, which was to review and confirm the minutes of the previous meeting.

Resolution 1: The minutes of the previous meeting, were reviewed and confirmed unanimously.

Proposed by : Dr S.J.Bokephode

Seconded by: Prof Mayur Sali

Item 2: Data Collection, Organization, and Documentation

The second agenda item involved discussing the collection and organization of data related to SC/ST issues and initiatives within the institution. The importance of proper documentation of SC/ST-related policies, programs, and achievements was emphasized.

Resolution2: Members shared ideas and suggestions on how to efficiently collect and organize data related to SC/ST matters. It was noted that Mr.Amol Ghanate be appointed for this purpose. Proper documentation, including policies and program details, will be maintained in an organized manner.

Proposed by : Prof Mayur Sali

Seconded by: Dr Mohsin Shaikh

Item 3: Creating Awareness about Government Schemes

The third agenda item focused on measures to create awareness among students about different government schemes.



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Resolution 3: It was decided to develop a comprehensive plan to create awareness among students about various government schemes. This plan will include workshops, seminars, and informational campaigns to ensure that students are informed about available opportunities.

Proposed by: Dr Mohsin Shaikh

Seconded by: Dr S.J.Bokephode

Item 4: Feedback Mechanism

The fourth agenda item addressed the establishment of a feedback mechanism for SC/ST individuals to express their concerns and suggestions. The process of collecting, analyzing, and addressing feedback was discussed.

Resolution 4: The committee discussed the importance of creating a user-friendly feedback mechanism that encourages SC/ST individuals to provide input comfortably and confidentially. It was decided that regular feedback surveys would be utilized for this purpose. The collected feedback will be analyzed, and necessary actions will be taken to address concerns and suggestions.

Proposed by : Dr Mohsin Shaikh

Seconded by: Prof Mayur Sali

Item 5. Any other point with the permission of the Chairperson.

The Chairperson opened the floor for any additional matters or concerns raised by committee members.

With no further points for discussion, the meeting was adjourned.

Attendees.

Sr No.	Name	Designation
1	Dr.S.J.Bokephode Director ASM's IPS	Chairman
2	Dr. Vikas Barbate Faculty Member of the Institute	Member
3	Prof.Mayur Sali Faculty Member of the Institute	Member
4	Mrs. Saroja Patil Librarian	Member
5	Mr. Amol Ghanate OS ASM's IPS	Member

Date: 19/12/2022

Place: Pune



Chairman