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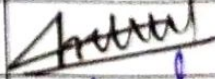
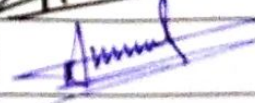


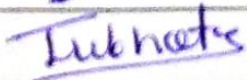
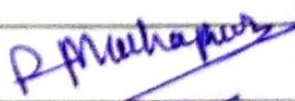


ASM's Institute of Professional Studies

S. No. 29/1+2A, CTS No. 4695, Wing-B, Old Mumbai Rd, behind Sterling Honda Showroom, Pimpri
Colony, Pune, Maharashtra 411018

IQAC - Minutes of Meeting

Date: 24/12/2022
Time: 03:00 PM
Venue: Board Room, ASM's IPS.

Following Members were present for the meeting

Sr. No.	Name	Designation	Signature
1	Dr. S. J. Bokephode, Director ASM's IPS	Chairman	
2	Mr. Amol Ghanate, OS, Admin officer	Member	
3	Dr. Vikas Barbate, Teacher Representative	Member	
4	Dr. Vikas Vidhate, Teacher Representative	Member	
5	Prof. Isha Bhate, Teacher Representative	Member	
6	Dr. Asha Pachpande, Secretary, ASM,	Member	
7	Mrs. Rajashree Mahapure, Nominee from local Society (Alumni)	Member	
8	Mr. Ashfak Mulla, MD, Filtra Engineering Limited Nominee from Employers	Member	
9	Dr. Lalit J. Kanore, IQAC co-ordinator	Member Secretary	

Item 1: To read and confirm the minutes of last IQAC Meeting.

Draft of the minutes of the previous meeting read out by member secretary and the same was confirmed unanimously by all members of the committee.

Item 2: To review report of Induction program.

Course co-ordinator presented the detailed report of 3- week long inductions program conducted for the 2022-24 batch.

Item 3: To take review of event 'START UP- conclave.

IQAC co-ordinator presented report of START UP conclave conducted on 17th December 2022.

Item 4: To review result analysis of university examination.

Professor Isha Bhate, college examination officer presented the analysis of result of April-May 2022 theory examination conducted by SPPU in August 2022. The pass percentage of the students is found satisfactory.

Item 5: To review course attainment levels.

CEO presented the detailed report of attainment levels of all courses, a sharp decline was observed in the attainment levels of all courses despite better pass percentage. CEO explained that this was the first written examination after pandemic period and students could not score good marks in the examination.

In this regard Dr. Aasha Pachpande instructed IQAC co-ordinator to work on writing skills of the students so that they can perform better in next theory examination.

Proposed by: Dr. Aasha Pachpande

Seconded by: Dr. Sudhakar Bokephode

The resolution passed unanimously.

Item 6: To review preparation of INCON 2023 and finalize and approve non-budgeted expenses related to conduction of INCON 2023.

IQAC co-ordinator presented preparation of INCON 2023 he also presented expected expenditure for procurement of some equipments apart from budget allocated for INCON 2023.

Dr. Aasha Pachpande instructed IQAC co-ordinator to prepare itemise list of expenditure and get the same approved from CDC.

Proposed by: Dr. Aasha Pachpande

Seconded by: Dr. Sudhakar Bokephode

The resolution passed unanimously.

Item 7: To approve the submission of IIQA to NAAC portal.

IQAC co-ordinator presented draft of IIQA form along with all statutory declarations posted on institute's website and asked for the permission to finalize the draft and approval for submission of the same through NAAC web-portal.

Dr. Sudhakar Bokephode appreciated the efforts of IQAC cell and approved the draft of IIQA prepared by IQAC. He further suggested to put forth this draft for final approval in front of CDC.

Proposed by: Dr. Sudhakar Bokephode

Seconded by: Mr. Amol Ghanate.

The resolution passed unanimously.

As there was no other item to discuss, the meeting was adjourned. Member secretary proposed vote of thanks.

IQAC Co-ordinator

IQAC

Co-ordinator

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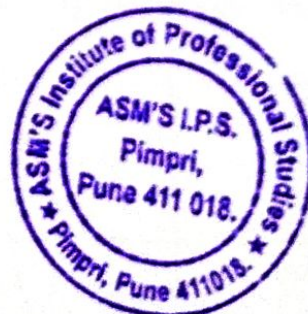
Pimpri, Pune-18

Director

Institute of Professional Studies

Nr. PCMC Bldg. Behind Sterling Honda Showroom

Pimpri, Pune 411 018, Ph. No. 85106989



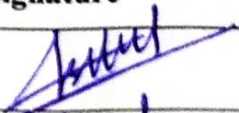
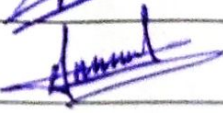


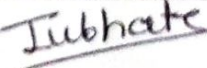

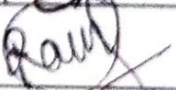
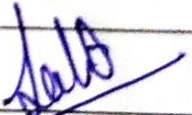
ASM's Institute of Professional Studies

S. No. 29/1+2A, CTS No. 4695, Wing-B, Old Mumbai Rd, behind Sterling Honda Showroom, Pimpri Colony, Pune, Maharashtra 411018

IQAC - Minutes of Meeting

Date: 27/08/2022
Time: 03:00 PM
Venue: Board Room ASM's IPS.

Following Members were present for the meeting.

Sr. No.	Name	Designation	Signature
1	Dr. S. J. Bokephode, Director ASM's IPS	Chairman	
2	Mr. Amol Ghanate, OS, Admin officer	Member	
3	Dr. Vikas Barbate, Teacher Representative	Member	
4	Dr. Vikas Vidhate, Teacher Representative	Member	
5	Prof. Isha Bhate, Teacher Representative	Member	
6	Dr. Asha Pachpande, Secretary, ASM,	Member	
7	Mrs. Rajashree Mahapure, Nominee from local Society (Alumni)	Member	
8	Mr. Ashfak Mulla, MD, Filtra Engineering Limited Nominee from Employers	Member	
9	Dr. Lalit J. Kanore, IQAC co-ordinator	Member Secretary	

Item 1: To read and confirm the minutes of last IQAC Meeting.

Member Secretary presented draft of minutes previous meeting and the same was confirmed unanimously by all committee members.

Item 2: To review Mode of teaching pedagogy used for current semester.

Dr. Vikas Barbate informed that, after removal of restrictions imposed by local, state, and central government, classes of current semester are being conducted in offline mode. He also informed IQAC members that MS Teams will be used as LMS during current semester.

Item 3: To review and approve plan of induction program.

Course co-ordinator proposed the detailed plan of 3- week induction program based on AICTE guidelines. The same of approved unanimously by all committee members.

Proposed by: Dr. Vikas Barbate

Seconded by: Prof. Vikas Vidhate

The resolution passed unanimously.

Item 4: To review CO attainment levels of subject of semester 1 and 2 of 2021-23 batch.

IQAC coordinator Informed all committee members about CO attainment level of all courses of semester 1 and semester 2 for 2021-23 batch. He also informed all members about attainment of PO (partial) for 2020-22 batch.

Item 5: To review PO attainment level for 2020-22 batch based CCE, ESE of semester 1,2 and 3 and CCE's of semester 4.

IQAC Co-ordinator informed all committee members about PO attainment level for 2020-22 batch, he also informed that the PO attainment level calculated is tentative and final PO attainment level can only be calculated after declaration of university result.

Item 6: To finalize academic activities for upcoming semester.

The course co-ordinator informed all members that the classes of MBA 3rd semester are commencing from 14th November 2022 and classes of first semester will commence as per the guidelines declared by DTE. review progress report of academic activities for current semester.

CEO also shared the tentative calendar of CCE's to be conducted during upcoming semesters.

Item 7: To finalise co-curricular and other activities.

IQAC co-ordinator proposed to conduct START UP conclave in the month of December, INCON 2023 in the month of January 2023.

Dr. Aasha Pachpande accepted the proposal and instructed Head of the institute to prepare detailed budget for the same and get it approved from management of ASM through CDC.

Proposed by: Dr. Lalit Kanore

Seconded by: Dr. Aasha Pachpande

The resolution passed unanimously.

Item 8: To discuss any other issue/ subject mentioned by any member of committee.

Head of the institute instructed IQAC co-ordinator to start preparing for NAAC documentation process and set deadline to submit IIQA by the end of December 2022 and SSR by the end of February 2023


Proposed by: Dr. Sudhakar Bokephode

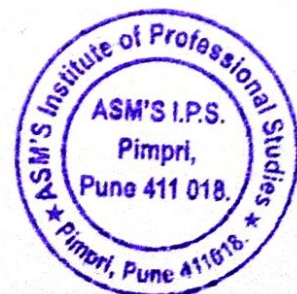
Seconded by: Dr. Aasha Pachpande

Resolution passed unanimously.

As there was no other item to discuss, the meeting was adjourned. Member secretary proposed vote of thanks.


IQAC Co-ordinator


Director
Institute of Professional Studies
Nr. PCMC Bldg. Behind Sterling Honda Showroom
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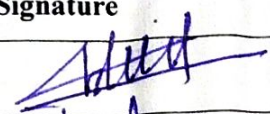
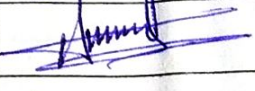

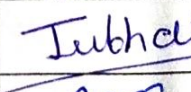
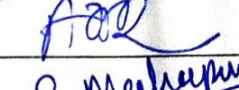

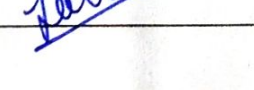
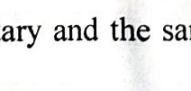
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S. No. 29/1+2A, CTS No. 4695, Wing-B, Old Mumbai Rd, behind Sterling Honda Showroom, Pimpri
Colony, Pune, Maharashtra 411018

IQAC - Minutes of Meeting

Date: **24/06/2022**
Time: **03:00 PM**
Venue: **Online Video Conferencing (Zoom Platform).**

Following Members were present for the meeting

Sr. No.	Name	Designation	Signature
1	Dr. S.J. Bokephode, Director ASM's IPS	Chairman	
2	Mr. Amol Ghanate, OS	Member	
3	Dr. Vikas Barbate, Course Co-ordinator	Member	
4	Prof. Vikas Vidhate Asst. Professor	Member	
5	Prof. Isha Bhate, CEO	Member	
6	Dr. Asha Pachpande, Secretary ASM	Member	
7	Mrs. Rajashree Mahapure, Alumni, ASM's IPS	Member	
8	Dr. Lalit Kanore, IQAC co-ordinator	Member Secretary	

Item 1: To read and confirm the minutes of last IQAC Meeting.

Draft of the minutes of the previous meeting read out by member secretary and the same was confirmed unanimously by all members of the committee.

Item 2: To take review of mode of conduction of classes in the purview of new guidelines issued by local/state/central government.

Course coordinator informed all committee members about academic activities conducted during current semester. He informed all members that, due to the relaxations given by concerned authorities, all the academic activities are being conducted in 100% offline mode from current semester. He also presented report on the deviations between planned dates and dates of implementation of different academic activities of previous semester. He also explained the actions taken by the institute to against the deviations.

Item 3: To review result analysis of university results for semester 3 on 202-22 batch and semester 1 of 2021-23 batch.

College examination officer informed all committee members about university results for semester 3 of 2020-22 batch and semester 1 of 2021-23 batch. She also presented result analysis of the same.

Item 4: To review CO attainment levels of all courses of semester 3 of 2020-22 batch and semester 1 of 2021-23 batch.

Course co-ordinator presented course attainment levels for each course of semester-3 of 2020-22 batch and semester 1 of 2021-23 batch.

Partial attainment level of PO for 2020-22 batch is calculated and is presented by Dr. Vikas Barbate. It is observed the PO attainment level is marginally better than the targeted attainment level.

Item 5: To review partial PO attainment level of 2020-22 batch.

IQAC coordinator presented PO attainment level partially based on CO attainment levels of courses up to semester 3 it is observed that there is marginal difference between targeted attainment level and achieve attainment level.

Item 6: To discuss any other issue/ subject mentioned by any member of committee.

Management representative instructed Director, IPS and Teaching staff representative to conduct academic activities rigorously in the next semester to increase PO attainment level for the 2020-22 batch significantly.

Item 7: To take overview of 3 day's FDP on NAAC orientation.

IQAC Co-ordinator, presented the report of 3 day's FDP on NAAC orientation organised by IQAC cell of IPS and conducted on 20th, 21st and 22nd May 2022. He explained to all the committee members about the inputs given by the resource person, Dr. Vishnu Magare, Vice chancellor, Pravara Medical Foundation about the NAAC process. He also committed on behalf of all staff members of ASM' IPS that now they are ready to go for NAAC process.

Dr. Aasha Pachpande, Secretary ASM group of institutes instructed IQAC co-ordinator and Head of the Institute to initiate the process of NAAC, she also instructed head of the institute to put the proposal of filling NAAC application in front of CDC for approval in its upcoming meeting.


Proposed by: Dr. Aasha Pachpande.

Seconded by: Dr. Vikas Barbate

The resolution passed unanimously.

As there was no other item to discuss, the meeting was adjourned. Member secretary proposed vote of thanks.




Director
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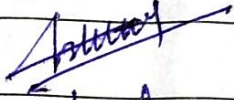
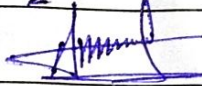

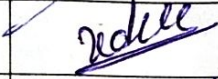
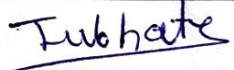

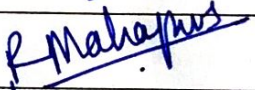

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Institute of Professional Studies

S. No. 29/1+2A, CTS No. 4695, Wing-B, Old Mumbai Rd, behind Sterling Honda Showroom, Pimpri
Colony, Pune, Maharashtra 411018

IQAC - Minutes of Meeting

Date: **25/03/2022**
Time: **03:00 PM**
Venue: **Online Video Conferencing (Zoom Platform).**

Following Members were present for the meeting

Sr. No.	Name	Designation	Signature
1	Dr. S.J. Bokephode, Director ASM's IPS	Chairman	
2	Mr. Amol Ghanate, OS	Member	
3	Dr. Vikas Barbate, Course Co-ordinator	Member	
4	Prof. Vikas Vidhate Asst. Professor	Member	
5	Prof. Isha Bhate, CEO	Member	
6	Dr. Asha Pachpande, Secretary ASM	Member	
7	Mrs. Rajashree Mahapure, Alumni, ASM's IPS	Member	
8	Dr. Lalit Kanore, IQAC co-ordinator	Member Secretary	

Item 1: To read and confirm the minutes of last IQAC Meeting.

Draft of the minutes of the previous meeting read out by member secretary and the same was confirmed unanimously by all members of the committee.

Item 2: To review PSO's for all specialization types defined by respective subject teachers.

Director IPS informed all committee member that the exercise of defining PSO's for specialization offered by the institute is completed.

Item 3: To review report of webinar on 'Awareness on IPS' conducted in association with Knowledgetia Consultants, New Delhi, on 4th February 2022.

Dr. Lalit Kanore presented report of webinar 'Awareness on IPR', conducted in association with Knowledgetia Consultants, New Delhi, on 4th February 2022 and

Item 4: To review report of webinar on 'Awareness workshop on IPR for aspiring minds' in association with Indian Patent and Trademarks Office, Mumbai. On 15th February 2022. result analysis report of Semester 2 of 2019-21 batch.

Dr. Lalit Kanore presented report of webinar 'Awareness workshop on IPR for aspiring minds' in association with Indian Patent and Trademarks Office, Mumbai. On 15th February 2022.

Item 5: To review report of webinar on "Stock & Securities financial Literacy" conducted in association with National Institute of Securities Market, under CSR activities of KOTAK Bank Ltd on 15th February 2022.

Dr. Vikas Barbate presented report of Webinar on "Stock & Securities financial Literacy" conducted in association with National Institute of Securities Market, under CSR activities of KOTAK Bank Ltd on 15th February 2022.

Item 6: To review new hybrid mode of teaching methodology used by institute and also to review special provisions made by institute to conduct classes for current semesters.

Course coordinator informed all committee members about mode of classroom teaching adopted by IPS for current semester. He informed that due to the directives given by authority, classes are to be conducted with 50% of attendance. To abide with the rule and to complete the syllabus of courses we are conducting classes in hybrid mode. i.e. offline classes are telecasted live using MS Teams platform.


Director of the institute informed all committee members about special provisions made by institute to conduct classes in hybrid mode.

Item 7: To review result analysis of CCE 1 and CCE 2 for subjects of current semesters.

CEO of the institute informed all committee members that CCE 1 and CCE 2 are already conducted by all subject teachers. She also presented analysis of result for these two CCE's.

As there was no other item to discuss, the meeting was adjourned. Member secretary proposed vote of thanks.




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