



**Audyogik Shikshan Mandal's**  
(Society Regd. No. Maharashtra/1330/Pune 83; Public Trust No. F-2451/Pune 83)

## **INSTITUTE OF PROFESSIONAL STUDIES (IPS)**

(Approved by AICTE, Govt. of India & affiliated to University of Pune)

AICTE CODE : 1-4240185    DTE CODE : MB6166    AISHE CODE : C-46639

### **Annual E- Governance Report- 2017-18**

E-governance, meaning 'electronic governance' is using information and communication technologies (ICTs) (such as Local Area Networks, the Internet, mobile computing, application software etc.) in various areas of operations and beyond, for the purpose of improving governance, to improve work efficiency, work effectiveness, transparency, to promote democratic values, and accountability of exchange of information and transaction.

ASM's Institute of Professional Studies is trying its best to keep itself align with the recent applications of e-governance in terms of various functions being performed digitally through internet and ICT enabled infrastructure.

The necessary infrastructure is made available in the Institute by parent trust Audyogik Shikshan Mandal. Although, almost every stakeholder is using smart phones to utilize the benefits of modern day technologies available in the field of higher education, the Institute has created necessary infrastructural facility such as computer center, multimedia center and personal computers with wired /wi-fi internet connectivity for all teaching and non-teaching staff members. Institute has devised a mechanism to update its IT infrastructure on regular basis.

E- governance in the many areas of operations was initiated in the Institute way back since its inception i.e. from A.Y. 2008-2009. Since inception the Institute is using Tally software (Tally 486) to maintain books of accounts, to generate various reports etc. Since the A.Y. 2008-2009 the Institute is having its own dedicated and informative website. In the academic year 2014-15, Tally software was upgraded to Tally ERP 9 Gold.

The academic year 2017-18 is marked as another milestone in the history of ASM's IPS. The Institute had initiated implementation of e- governance in many areas of operation from this academic year as mentioned below:

#### **1) FINANCE and ACCOUNTS:**

The Institute is using 'Tally ERP9 Gold version' by Tally Solutions Pvt. Limited. This software has been implemented from the academic year 2014-15 and has been operational since then. This software is used by accounts and finance departments to maintain books of accounts, to know fees status of an individual student as well as status of total outstanding fees, to generate various reports like ledgers, consolidated day book, general day book, daily cash collection reports etc. The payments for deployment and upgradation of the software is done centrally by parent trust.

#### **2) STUDENTS ADMISSION AND SUPPORT:**

The institute has appointed a separate student counsellor to assist students in admission related procedures such as filling online application form for MH-CET (Common entrance test conducted by Directorate of Technical Education, State Government of Maharashtra. Filling



up option form for Centralized Admission Process (CAP), Confirmation of admission through CAP portal etc. Separate set of personal computers with internet connectivity is provided to admission cell.

**3) LIBRARY MANAGEMENT:**

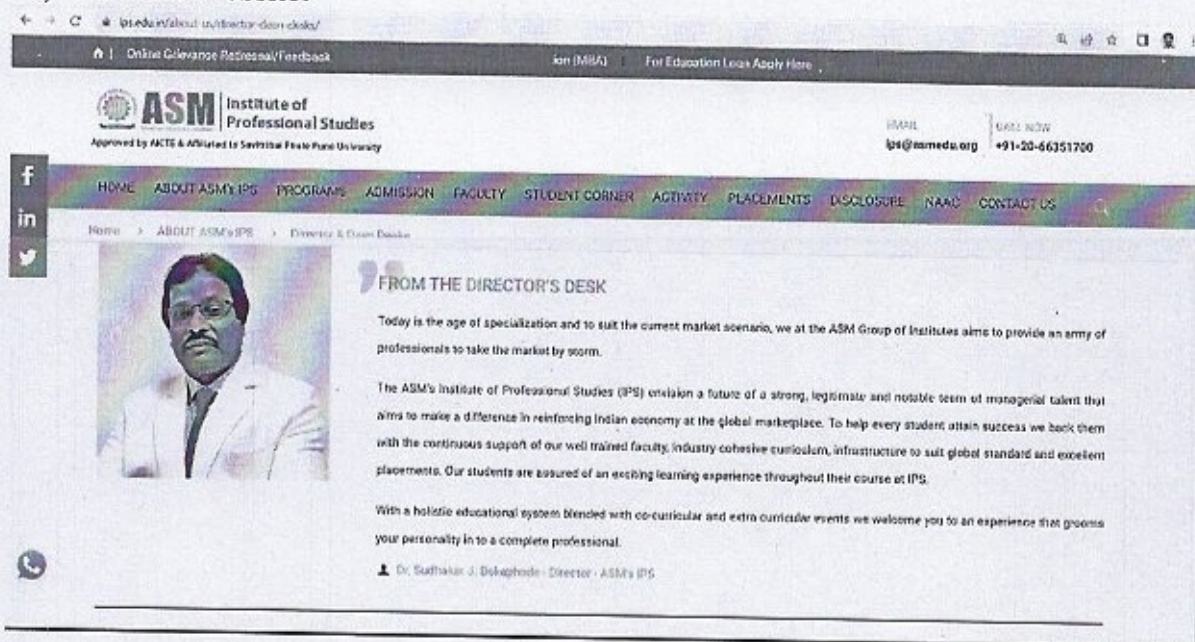
For management of Library institute is using AUTOLIB software since academic year 2021-13, the same was upgraded in 2015 since then the institute is using upgraded version of AUTOLIB software. This software is used to provide library facilities to the students and other stakeholders more efficiently and effectively. The facilities like issue of book, book return, cataloging, fine management for late return etc. are integrated with this software.

**4) GENERAL ADMINISTRATION:**

Personal computers with 24x7 internet connectivity and all necessary software's installed are given to every administrative staff member. All PCs are connected to the institute's LAN and every PC can be accessed through any PC connected to the LAN. Each section of administration is also equipped with a printer, apart from this network printer is also installed. To ease out internal communication institute had also provided intercom facility to every teaching and non-teaching staff member. To avoid the risk of data theft, data corruption and virus attack on the database, all the computers in the administration department are protected by Quick Heal antivirus software.

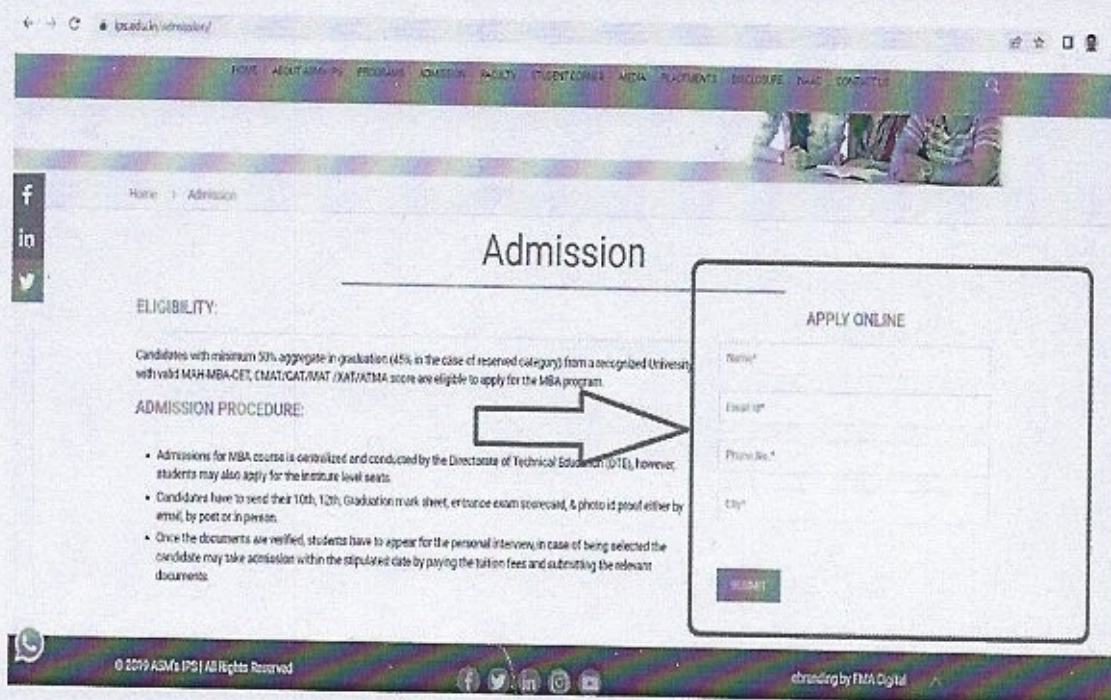
**SCREENSHOTS OF USER INTERFACE:**

**a) Institute Website:**

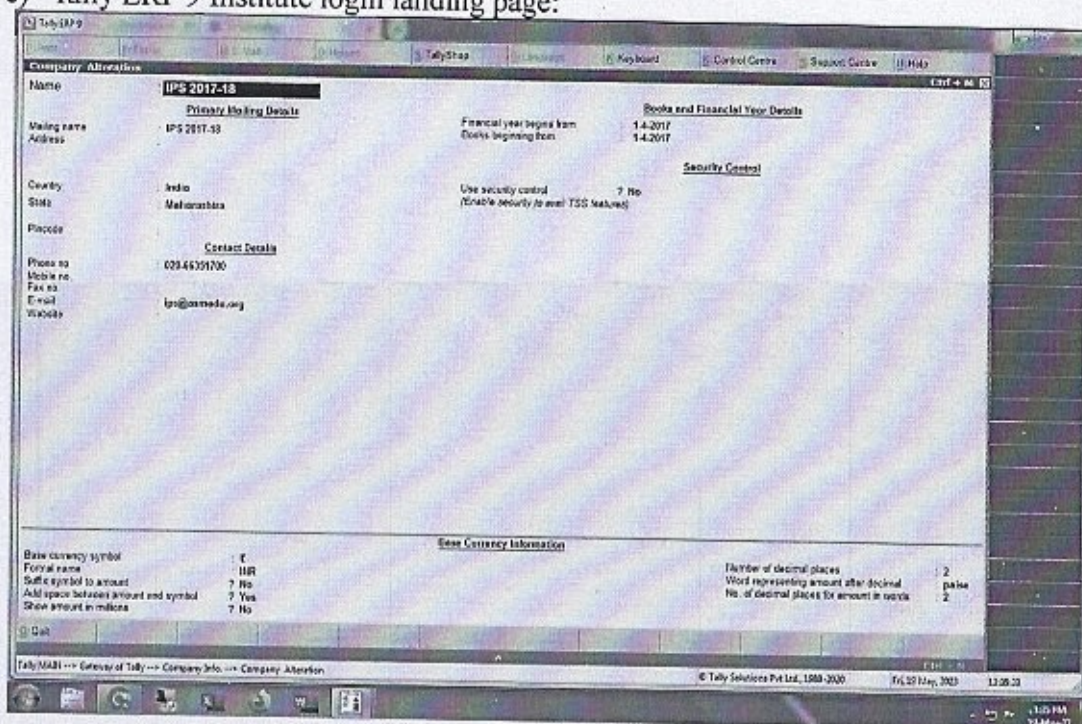


**b) Online Admission enquiry form:**





c) Tally ERP 9 Institute login landing page:



d) AutoLib Software Institute Landing Page-Book Accession:





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**ASM**  
 Audyogik Shikshan Mandal's  
 Institute of Professional Studies (IPS)  
 S.No. 29/137A, Pune-Mumbai Highway (Uniper, Pune-411018)

Buttons: Add, Edit, Search, Save, Delete, Cancel, Exit

Purchase Type: Purchase

Book Details:  Library  Google  Series / Invoice Code: 11

Title Type:  New Title  Existing Title Existing Accession No: 11142

New Accession No: 11142    Accession Date: 30/03/2023

Type Of Book: Book    Book Sub Type: Ref Book

Title Of Book: Indian Business Case Studies 3rd-10th

Other Title:

Author: Sushma Patilkar, Anil Parthasarathi Joshi

Keywords: Please Enter the Keywords separated by comma with F10 Function Key for Keywords List.

Book Language: English    Author Short Name:

Class:    No. Of Copies: 5

Department:    Subject: Management text & cases

Stream: MANAGEMENT    No. Of Pages: 172

Classification: 654    Call No: 656/IND/SAL/IN/11142

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e) AutoLib Student Data:

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 Audyogik Shikshan Mandal's  
 Institute of Professional Studies (IPS)  
 S.No. 29/137A, Pune-Mumbai Highway (Uniper, Pune-411018)

Buttons: Add, Edit, Search, Save, Delete, Cancel, Exit

Personal Info:

Member No: 2224347    **Fambe maheshwar Ramesh**

Number: Fambe    maheshwar    Ramesh

Fambe maheshwar Ramesh

Local address: Morwad pimple Chinchwad    Local city:    Local pincode:

Permanent Address: Morwad pimple Chinchwad

Email: maheshwarfambe10@gmail.com    Local landmark:

Blood group: O+    Gender: Female

Department: MBA    Occupation: STUDENT

Birth Date: 30/04/2004    Roll No: 2224347

Student Tel: 9370766090    Parent Tel No: 7278766090

Caste Category:    Admission Category:

Receipt Date: 04/04/2023    Deposit Amount: 0

Remarks:

Book Bank Facility:  In Organ Owner

Office Use Only:

Category: Student

Reg Date: 31/10/2022    Active: Yes


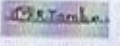
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Shift: 1    Reseption:

Issued Books: 0

Scanner:

Photo Scan:     Signature Scan: 

Scanner:  Scanner  WebCam

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*Sd*  
 Dr. Sandeep Pachpande  
 Chairman, Governing Body  
 ASM's IPS