

ASM's

Institute of Professional Studies

S. No. 29/1+2A, CTS No. 4695, Wing-B, Old Mumbai Rd. behind Sterling Honda Showroom, Pimpri
Colony, Pune, Maharashtra 411018

IQAC - Minutes of Meeting

Date: 29/08/2020

Time: 03:00 PM

Venue: Online Video Conferencing (Zoom Platform).

Following Members were present for the meeting

Sr. No.	Name	Designation	Signature
1	Dr. S.J. Bokephode, Director ASM's IPS	Chairman	
2	Mr. Vaibhav Pawar, OS	Member	
3	Dr. Vikas Barbate, Course Co-ordinator	Member	
4	Dr. G.B. Patil, Professor	Member	
5	Prof. Isha Bhate, CEO	Member	
6	Dr. Asha Pachpande, Secretary ASM	Member	
7	Mrs. Rajashree Mahapure, Alumni, ASM's IPS	Member	Absent
8	Dr. Lalit Kanore, IQAC co-ordinator	Member Secretary	

Item 1: To read and confirm the minutes of last IQAC Meeting.

Member Secretary presented draft of minutes previous meeting and the same was confirmed unanimously by all committee members.

Item 2: To review detailed proposal and budget for 2 days seminar on "Intellectual Property Rights" to be conducted in the month of August 2020.

Dr. Sudhakar Bokephode Informed that, as discussed in the previous meeting detailed proposal with budget to conduct 2 days seminar on 'Intellectual Property Rights' was sent for approval to the higher authority and the same was sanctioned. He also informed committee members that the seminar is scheduled on 31st August and 1st September 2020

Item 3: To review the commencement of classes for MBA 3rd semester.

IQAC co-ordinator informed all committee members that all Teaching Staff members are allocated a licence copy of MS Teams. A separate Team for MBA sem-3 students is created and onboarding of all students of MBA Semester 3 is completed before commencement of classes.

Dr. Vikas Barbate informed all committee members about commencement of classes for MBA 3rd semester. He also informed all committee members about readiness of all teaching staff members to conduct classes in online mode using MS Teams platform.**Item 4:** To review of CCEs planned for Previous semesters and its implementation and deviations if any.

Prof. Isha Bhate informed that, due to unpredicted lockdown, end term written examination for previous semester could not happen, she also informed all committee members that end term MCQ examination was conducted in online mode using Google forms.

Item 5: To discuss CO attainment level for subjects of previous semester.

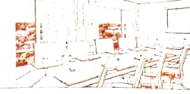
IQAC coordinator informed all committee members that course attainment levels are calculated partially using performance of students in CCE's. Finale course attainment level will be computed after declaration of university result.

As there was no other item to discuss, the meeting was adjourned. Member secretary proposed vote of thanks.



Director
Institute of Professional Studies
Nr. PCMC Bldg. Behind Sterling Honda Showroom
Pimpri, Pune 411 018, Ph. No. 85106999





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IQAC - Minutes of Meeting

Date: 26/12/2020
Time: 03:00 PM
Venue: Online Video Conferencing (Zoom Platform).

Following Members were present for the meeting

Sr. No.	Name	Designation	Signature
1	Dr. S.J. Bokephode, Director ASM's IPS	Chairman	
2	Mr. Vaibhav Pawar, OS	Member	
3	Dr. Vikas Barbate, Course Co-ordinator	Member	
4	Dr. G.B. Patil, Professor	Member	
5	Prof. Isha Bhatte, CEO	Member	
6	Dr. Asha Pachpande, Secretary ASM	Member	
7	Mrs. Rajashree Mahapure, Alumni, ASM's IPS	Member	
8	Dr. Lalit Kanore, IQAC co-ordinator	Member Secretary	

Item 1: To read and confirm the minutes of last IQAC Meeting.

Member Secretary presented draft of minutes previous meeting and the same was confirmed unanimously by all committee members.

Item 2: To review report of two days seminar on 'Intellectual Property Rights' conducted on 31st August and 1st September 2020.

Dr. Sudhakar Bokephode presented report of two days seminar on 'Intellectual Property Rights' conducted on 31st August and 1st September 2020

Item 3: To review academic activity report for first half of the academic year 2020-21.

Dr. Vikas Barbate presented academic review report for first half of the academic year 2020-21 (Sem 3) and explained the planning of academic activities for first semester of 2020-22 Batch.

Item 4: To review result analysis of CCE's and to review CO attainment levels.

Presented analysis of internal CCE's for all subjects. She also informed all members that university result for semester 2 of batch 2019-21 is yet not declared hence final CO attainment level of course is not yet calculated.

On behalf of all teaching staff members Dr. G. B. Patil presented the report of completion of course and execution of CCE components in online mode. He also shared the experience of conducting online classes on MS Teams.

Item 5: To discuss subject allocations and activities to be conducted for upcoming semester.

Course co-ordinator proposed the subject allocations for semester 2 subjects. All committee members unanimously accepted the same. It was also resolved to use MS Teams to conduct classes in online mode for upcoming semester.

Item 6: discuss and approve the proposal to conduct seminar (online mode) on 'Intellectual Property rights'

IQAC coordinator proposed to conduct seminar (online mode) on 'IPR'

Proposed by: Dr. Lalit J. Kanore

Seconded by: Dr. Sudhakar Bokephode

Resolution passed unanimously

As there was no other item to discuss, the meeting was adjourned. Member secretary proposed vote of thanks.



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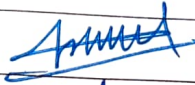



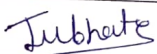
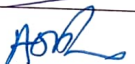
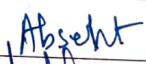

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IQAC - Minutes of Meeting

Date: 19/03/2021
Time: 03:00 PM
Venue: Online Video Conferencing (Zoom Platform).

Following Members were present for the meeting

Sr. No.	Name	Designation	Signature
1	Dr. S.J. Bokephode, Director ASM's IPS	Chairman	
2	Mr. Vaibhav Pawar, OS	Member	
3	Dr. Vikas Barbate, Course Co-ordinator	Member	
4	Dr. G.B. Patil, Professor	Member	
5	Prof. Isha Bhate, CEO	Member	
6	Dr. Asha Pachpande, Secretary ASM	Member	
7	Mrs. Rajashree Mahapure, Alumni, ASM's IPS	Member	
8	Dr. Lalit Kanore, IQAC co-ordinator	Member Secretary	

Item 1: To read and confirm the minutes of last IQAC Meeting.
Draft of the minutes of the previous meeting read out by member secretary and the same was confirmed unanimously by all members of the committee.

Item 2: To review result analysis report of Semester 2 of 2019-21 batch.
Prof. Isha Bhate presented result analysis of Semester 2 of 2019-21 batch.

Item 3: To review course attainment levels of all subjects of semester 2 of 2019-21 batch.
Course co-ordinator presented the course attainment level for all courses of semester 2 of 2019-21 batch.

Item 4: To review progress of semester 1 of 2020-22 batch.
Presented the progress of all academic activities related to semester 1 of 2020-22 batch.

Item 5: To review implementation reports of CCE's for previous and current semesters.
CEO of the institute informed all committee members that first CCE is already conducted by all subject teachers except few and those who have not conducted will be conducting soon as per the schedule.

As there was no other item to discuss, the meeting was adjourned. Member secretary proposed vote of thanks.




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